



Coaches' Responsibilities

All members of project staff(s) must be current members of USSA and carry a coach membership/license. All coaches must be eligible under USSA rules to serve as a referee and course setter.

All coaches must adhere to and support the conditions of the USSA Code of Conduct and the Western Region Team agreement. Coaches are required to be prepared and ready to carry out their responsibilities at all times.

Head Coaches shall:

1. Implement guidelines for a trip as established by the Western Region ACC and the Western Region Director.
2. Manage the project in accordance with USSA & regional policies, procedures, and methods.
3. Assist the Western Region Director in making travel, housing and financial arrangements as necessary.
4. Carry the medical releases and insurance information for all competitors on the trip.
5. Submit a report to the Western Region Director including race results, disciplinary and organizational problems, critique of assistant coaches, race sites and race organization, and a financial summary.
6. Sign a Western Region Competition Project Staff Agreement.
7. Provide for appropriate athlete support and supervision during the project from the point of contact at the beginning to the point of departure as identified in the project description.

Assistant Coaches shall:

1. Cooperate with and be responsible to the head coach.
2. Submit a report to the Western Region Director when asked to do so.
3. Carry out coaching assignments to the best of their ability and in a timely manner.
4. Supervise the athletes in a manner that promotes top performance and complies with USSA & Western Region Team travel policies.
5. Submit expense reports according to Western Region procedures.
6. Sign a Western Region Competition Project Staff Agreement.

Coaches Pool and Guidelines

Head Coaches shall meet the following criteria:

1. USSA Level 300 Level Certification, former U.S. Ski Team coach, Canadian certified, or other international level certification.

Assistant Coaches shall be:

1. USSA Level 200 Certification or qualified by ability and experience.
2. Acceptable to the head coach for the trip.



Each division shall submit a list of nominations for head and assistant coaches for each trip; nominations should be made to the Western Region coach through the Western Region office prior to November 31. The nominations will be reviewed by the Western Region Development Director, Western Region Coach, and, in case of controversial nominations/issues, the Vice-chairperson. Announcements of the coaching staff for each trip will be made in a timely manner so that the coaches and their “home” programs can plan accordingly. In the event that a coach must withdraw from participation in a particular trip, the position shall be filled from the list of nominees by the Western Region coach and the Western Region Director. All coaches for regional projects and competition trips will be required to sign a contract indicating that they have read and agree to abide by the Western Region Quota Team Policies.

Western Region Quota Team Policies

The USSA Code of Conduct, which appears in the USSA Competition Guide, applies to all Western Region projects, competitions, activities, and teams.

Additionally all team members will:

1. Abide by the laws of the United States of America and the individual states therein or foreign countries where the project takes place;
2. Support the coaching staff and other team members in upholding the ideals of fair play, good sportsmanship, and good citizenship;
3. Take no action nor commit any act that infringes on the quality of the experience of another member of the team.
4. Pay project costs prior to departure;
5. Fully participate in the organized accommodations unless excused at the time that the team is named;
6. Attend all team meetings and training activities on time and fully prepared;
7. Observe any curfew established by the coaching staff;
8. Not use or possess illegal drugs;
9. Not illegally use or possess alcohol;
10. Not use or possess alcohol in the team accommodations, the team vehicles, or in the presence of team members who are not of legal age;
11. Reside in the room to which they are assigned and will share responsibility with their roommates for damages, cleaning charges, and rule violations that occur in the room when it is not possible to establish individual responsibility;
12. Observe additional rules established by the head coach of the project for the good of the project.

Western Region Policy Concerning Conduct

All coaches, officials and athletes representing the Western Region are bound by the USSA Code of Conduct and by other guidelines properly established by the Western Region ACC or the Western Region coaching staff. Violations of the Code of Conduct, and/or rules and guidelines, brought to the attention of the Western Region coaching staffs at meets and/or training camps, will be discussed with the coaching staff to decide an appropriate course of action.



The following are guidelines that will be followed by the Western Region to decide upon a proper course of action:

1. A panel named by the Western Region Director and/or the Western Region coach will be formed from the coaching staff and any Western Region ACC members present.
2. The chairman of the panel will be the Western Region director, a Western Region coach, or the designated team leader/head coach.
3. Prior to any action being taken, the Western Region director and/or the USSA national office will be notified.
4. If disciplinary action is deemed necessary, the following people shall be notified: a) in the case of an athlete, the athlete's coach and parents or guardian; b) in the case of a coach or official, their supervisor; c) the Western Region ACC chairman; and d) the divisional ACC Chairman and/or President.
5. Any action taken will require the filing of a written report to the Western Region ACC chairman, the Western Region director and the USSA national office outlining the charges, facts and findings.
6. If an appropriate course of action cannot be agreed upon, the chairman of the panel shall refer the facts and possible courses of action to the USSA Alpine Competition Director and/or the USSA Athletic Director for advice and guidance.
7. Prior to any competition suspension, the USSA Alpine Director must be notified.

Possible Disciplinary Action:

Any action taken shall comply with the USA Ted Stevens Amateur Sports Act and the USSA Code of Conduct, and any other applicable USSA rule in place. All actions involving "protected competitions", as defined by USSA, are subject to the due process provisions contained in the Bylaws of United States Ski and Snowboard Association. One or more of the following actions may be imposed:

1. Removal from the team, competition trip, or training camp
2. Suspension from training and/or competition
3. Elimination of coaching, travel, and other benefits
4. Turning the offending party or parties over to the local or state authorities if the offense is a violation of existing laws
5. Any action taken shall be applied fairly and equitably to all parties involved.

Violations of laws resulting in arrest are not the responsibility of a regional quota team or project staff to resolve. Should a team member be arrested, a good faith effort to understand the situation and to contact the parent or legal guardian will be undertaken. Resolution of the situation, including arranging for legal representation, bail or other conditions of release, are the responsibility of the legal guardians of the athlete, or, in the case of an adult athlete or staff member, the accused person.